

CC - MONTHLY CALL MEETING NOTES 7 27 11

Coordinating Committee

Monthly Call

Meeting Notes: 7/27/11 (2:00 - 2:48 pm EST)

NOTE: *Portions of the meeting notes related to Confidential Participant Information may have been removed.*

Committee Members (attendance signified with a “✓”)

Participant Members

- ✓ Michael Matthews, MedVirginia (CC Chair)
- ✓ Holt Anderson, NCHICA (CC Vice-Chair)
Laura Conn, CDC
Shaun Grannis, Regenstrief
- ✓ Tom Fritz, INHS
David Groves, HealthBridge
- ✓ Stephania Griffin, VA
- ✓ Paul Matthews, Oregon Community Health Information Network
- ✓ John Mattison, Kaiser Permanente
- ✓ Stone Quillian, DoD
- ✓ Kitt Winter, SSA
- ✓ Gerard Reeder, EHR Doctors

Cooperative Representative Members

N/A

Definite Plan Member

- ✓ Jeffrey Blair, LCF Research

ONC

- ✓ Mary Jo Deering
- ✓ Mariann Yeager (CC Secretary)

Invited Subject Matter Experts

- Tim Cromwell, VA
- ✓ Steve Gravely, Troutman Sanders
- Erin Whaley, Troutman Sanders
- Doug Fridsma, ONC, Office of Standards and Interoperability
- ✓ Avinash Shanbhag, ONC, Office of Standards and Interoperability
- ✓ Benson Chang, Specifications Lead, Deloitte
- Renee Rowell, ONC, Office of Standards and Interoperability
- Anne Schieber, Testing Lead, Nitor Group

Confirmed Observers

- ✓ Amram Ewoo, ONC/Deloitte
- ✓ Chris Brancato, Deloitte
- ✓ David Patterson, Office of Research and Statistics Health & Demographic, SC
- ✓ Dennis Reuss, Quality Health Network
- ✓ Ernest Clover, NeHC
- ✓ Evan Carter, Florida Health Information Exchange
- ✓ Jamie Ferguson, KP
- ✓ John Hargreaves, Conemaugh Health System
- ✓ John Boyer, Connect Team
- ✓ Julie Crouse, CMS
- ✓ Kate Berry, NeHC
- ✓ Kevin Stevens, CDC
- ✓ Mario Hyland, Connect Team
- ✓ Marty Prah, SSA
- ✓ Matthew Rahn, ONC - Office of Standards and Interoperability
- ✓ Meryt McGindley, NeHC
- ✓ Nicholas Majcher, Western New York HealtheLINK
- ✓ Sean Turner, Catholic Healthcare West
- ✓ Tom Borja, Connect Team
- ✓ Trudi Matthews, HealthBridge
- ✓ Vernetta Roberts, NeHC
- ✓ Vijay Shah - Nitor Group (ONC Contractor)

Meeting Summary

Agenda Topic #1: Identify participants

Discussion Summary: Roll call facilitated to identify CC members and observers present.

Decision / Outcome: See list of participants and observers noted above.

Action / Follow Up: N/A

Agenda Topic #2: Quorum

Discussion Summary: Committee Chair confirmed the CC members present and declared a quorum.

Decision / Outcome: Quorum was established since 10 of the voting members, including at least one Federal and one non-Federal Type 1 members, were present.

Action / Follow Up: N/A

Agenda Topic #3: Review Agenda

Discussion Summary: The agenda was reviewed and a request for any new business was made.

Decision / Outcome: No new business was identified.

Action / Follow Up: N/A

Agenda Topic #4: Approve 6/22/11 Meeting Notes

Discussion Summary: Meeting notes from 6/22/11 were reviewed by the CC.

Decision / Outcome: A motion to approve the 6/22/11 meeting notes was made, seconded and approved without further discussion.

Action / Follow Up: Mark meeting notes as final and post to www.hhs.gov/healthit web site.

Agenda Topic #5: NwHIN Exchange Success Stories

Discussion Summary: As a standing agenda item, CC members shared the following success stories:

- Community Health Information Collaborative (CHIC) joined the Exchange as a participant.
- There are a growing number of entities actively engaged in the onboarding process, with more than a dozen more expected to go into production in 2011.

Decision / Outcome: N/A

Action / Follow Up: N/A

Agenda Topic #6: Policy and Technical Task Group

Task Group Recommendation:

- *Discussion Summary:* The Policy & Technical Task Group presented recommendations that 2 revised specifications should NOT have a material impact to Participants. These recommendations were based upon participant survey responses and review of the changes. These recommendations did not, however, consider two additional changes made to the specifications after the participant survey.
- The Technical Committee considered the implications of those two additional changes and approved these two revised specifications on Monday, 7/25, with the additional changes.
- The Technical Committee considered the impact and advised the CC that the two additional changes are not material because revised elements are optional. In addition, the TC indicated that there should not be a need for the CC to survey participants to assess materiality of these optional values.

Decision / Outcome - Summary: A motion was made, seconded and approved to formally adopt the recommendation of the Policy and Technical Task Group that the 2 specifications are not material. Based upon this determination and the TC's approval of those specifications on 7/25/11, the specifications were approved for adoption in the Exchange.

Action / Follow Up: The complete set of revised specifications will be circulated and posted to the Exchange web site.

Status: Exchange Release Process and Schedule

- *Discussion Summary:* The Task Group is convening a small subgroup to outline a process for specification updates, including a schedule for adopting and implementing new/revised specifications for the Exchange. Marty Prahl is leading this group; volunteers are being sought to help in drafting and review. A straw proposal will be developed and vetted by the Policy & Technical Task Group prior to presenting a recommendation to the CC.
- *Decision / Outcome - Summary:* N/A
- *Action / Follow Up:* The Task Group will present a status to the CC in August and expects to have recommendations in September.

Agenda Topic #7: DURSA Update

Discussion Summary: The amended DURSA is still in the approval process and may take until late August or early September to be signed and to take effect. The Coordinating Committee considered the timing implications for reconstituting the Coordinating Committee, including elections.

The Committee considered the revised composition of the Coordinating Committee, including the need for revisions to the CC's General Operating Policy and Procedure (OPP#2).

Decision / Outcome: The Coordinating Committee agreed to proceed with updating OPP#2.

Action / Follow Up: The Coordinating Committee will continue to track progress in its August meeting.

Agenda Topic #8: Exchange Web Page and Document Repository

Discussion Summary: NeHC presented plans for setting up a public web page for the Exchange, as well as a secure document repository.

ONC clarified the relationship between NeHC and ONC as it relates to the Exchange and noted that NeHC is providing logistical and communications support for the Coordinating Committee, as well as other support under its Cooperative Agreement. It was clarified that the records maintained were not ONC records, but rather CC records.

Decision / Outcome: N/A

Action / Follow Up: N/A

Agenda Topic #9: New Business

Discussion Summary: N/A

Decision / Outcome: N/A

Action / Follow Up: N/A

Agenda Topic #10: Meeting Schedule

Discussion Summary: N/A

Decision / Outcome:

- Next monthly call: 8/24/11, 2:00 – 2:30 pm
- Anticipated agenda items for next meeting:
 - Approve July 2011 Meeting Notes
 - Exchange success stories
 - DURSA status
 - Policy & Technical Task Group Update
 - Next Steps – Reconstitution of the CC, including elections

Action / Follow Up: N/A

Agenda Topic #10: Adjournment

Discussion Summary: The Chair asked whether there was any other business the CC wanted to address. No other business was raised.

Decision / Outcome: A motion to adjourn was made, seconded and passed without further discussion. The meeting adjourned.

Action / Follow Up: N/A